



2021 - 2022

Mission Lutheran School
24360 Yosemite Road
Laguna Niguel, CA 92677
(949) 643-8311

www.missionlutheranschool.com

DIRECTOR: CATHY ESTANISLAU

PASTOR: BILL SNYDER

FACILITY NUMBER: 300606456

**PARENT
HANDBOOK**

PHILOSOPHY

1. We believe that children are heavenly gifts from God.
2. We believe that each child is unique and has special gifts and talents.
3. We know that children love to learn and learn best by "doing".
4. We know that children thrive and grow through meaningful praise.
5. We know that children like consistency and knowing what comes next.
6. We believe that the children and families who become part of our school program have been guided by God to have a mutually beneficial experience.

Our school curriculum is based on our beliefs; therefore, we commit to:

1. Cherishing each child and his or her family.
2. Getting to know each child individually and devising a curriculum plan in which each child can "shine".
3. Giving each child lots of time to explore and discover how things work through hands on experience.
4. Giving each child meaningful praise for "trying" to make good choices, and for being a good friend.
5. Having a consistent daily and weekly schedule to help your child feel safe and secure.
6. Always keeping Christ at the center of our lives, our workplace, and our interactions with our school families and allowing Christ to guide and direct our ministry here at Mission Lutheran.

MLS PARENT COMMITTEE AND STAFF

MLS Parent Committee

Cathy Estanislau - Director

Bill Snyder - Pastor

Brooke Luong - President/Volunteer Coordinator

Kim Maag - Secretary

Heather Kaplan - Staff Relations

Jessie Stevens - Volunteer Coordinator

Cherise Yoshinari - Fundraising Coordinator

Staff

Cathy Estanislau - Director

Ursi Munoz - Assistant Director

Cristin Sorenson - Office Manager

Kelly Ingling - Front Office

Mary Lawson - Kindergarten Teacher

Monica Lawrence - Kindergarten / TK Teacher

Kathy Wilson - TK Teacher

Joanne Leger - Pre-K Teacher

Katie Wise - Pre-K / Preschool Teacher

Lisa Bruce - Pre-K Teacher

Lynn Smith - Preschool Teacher

Wendy Phillips - Preschool Teacher

Cherie Crane - Motor Development / Music Teacher

Kathy Brown - Science Teacher

Yolette Martinez - Teacher Assistant & Facilities Coordinator

Emily Spencer - Teacher Assistant

Deb McGowan - Kindergarten Music Teacher

HALF DAY / FULL DAY

Due to the current situation, there are several new state guidelines we must follow to do our absolute best to keep children in their own small "pod" (same small pod each day). The hours from 7:30-8:00am and 5:00-5:30pm make these controlled "pods" a bit more complicated and harder to staff. So, the original school hours will look a bit different at the beginning of Fall until it is safe to return to our normal business hours of 7:30am-5:30pm. **Our school hours for Fall are 8:00am-5:00pm.**

HALF-DAY morning students should arrive between 8:15am and 8:30am. **HALF-DAY** afternoon students should arrive between 12:15pm and 12:30pm. Please provide your child with one healthy snack and water each day. Also, you need to provide a set of extra clothes to keep here at school. Each day your **child's individual classroom** will begin with praise/chapel (8:30am for morning students and 12:30pm for afternoon students). Chapel is always a wonderful way to start our day together in praise and prayer. It is a time we celebrate and recognize birthdays and other special occasions. We are hopeful we will be able to have chapel in the sanctuary soon.

FULL-DAY students may arrive anytime between 8:00am and 8:30am. They will be with their classroom teacher from 8:00-11:30am and with their nap-teacher from 11:30 to closing. Please send a nutritious lunch, water and TWO snacks daily. All full day students have a rest time. Please bring a crib sheet, small blanket, a travel pillow and (2) sets of extra clothes (1 for nap & 1 for class). We provide a nap sack to hold the bedding, which goes home weekly to be washed. Please return laundered bedding the following week.

KINDERGARTEN begins at 8:30am and ends at 2:30pm. Please provide a nutritious lunch, water and TWO snacks daily. There is a daily rest time. Please bring a crib sheet, small blanket and a travel pillow.

* * *

HALF-DAY students should be picked up by 11:30am (am classes), 3:30pm (pm classes), **KINDERGARTEN** 2:30pm. **FULL-DAY** students should be picked up no later than 4:55pm.

A late fee of \$1.00 will be charged for each minute after the assigned pick-up times.

DAILY SCHEDULE

~ This is an example only. Each classroom will vary in times and activities.

Preschool / Pre-K / TK

AM Class (Arrival time 8:15-8:30)

- 8:30-8:45** Chapel, Praise Time
8:45-9:00 Circle Time (Calendar, Story and Theme)
9:00-9:30 Motor Development or Music
9:30-9:45 Snack
9:45-10:15 Outside Play (Time to explore, create, & socialize)
10:15-11:00 Curriculum Time / Centers
(Thematic, Dramatic Play & Art)
11:00-11:10 Clean-up
11:10-11:30 Closing Time (Sharing, Recall and Prayer)
* **Half-Day Program Ends** *
11:30-12:30 Lunch (**FULL DAY PROGRAM**)
12:30-2:30 Story / Nap and Quiet Time
2:30-3:30 Wakeup / Snack
3:30-4:55 Playtime / Circle Time / Songs / Stories
* **Full-Day Program Ends** *

PM Class (Arrival time 12:15-12:30)

- 12:30-12:45** Chapel, Praise Time
12:45-1:00 Circle Time (Calendar, Story and Theme)
1:00-1:30 Motor Development or Music
1:30-1:45 Snack
2:15-3:00 Curriculum Time / Centers
1:45-2:15 Outside Play (Time to explore, create, & socialize)
2:15-3:00 Curriculum Time / Centers
(Thematic, Dramatic Play & Art)
3:00-3:10 Clean-up
3:10-3:30 Closing Time (Sharing, Recall and Prayer)
* **Half-Day Program Ends** *

Kindergarten

- 8:15-8:30** Arrival
8:30-8:45 Chapel, Praise Time
8:45-9:00 Morning Meeting / Calendar / Daily Warm-up
9:00-9:15 Brain Break
9:15-10:00 Listen and Learn (Language Arts)
10:00-10:20 Snack
10:20-10:45 Listen and Learn (Mathematics)
10:45-11:15 Morning Recess
11:15-11:45 Choose and Do Activity
11:45-12:15 Lunch
12:30-1:00 Listen and Learn (Science / Art)
1:00-1:30 Quiet Time
1:30-1:45 Listen and Learn (Social Studies / Weekly Theme)
1:50-2:15 Intentional Movement
2:15-2:30 Daily Wrap-up / Classroom Clean Up (Sharing, Recall & Prayer)
2:30 Dismissal

Enrichment Programs:

Monday: *Motor Development* with Ms. Cherie
Tuesday: *Science* with Ms. Kathy B.
Thursday: *Music* with Ms. Cherie

* Temporary Full Day Program hours 8:00am - 4:55pm *

TUITION POLICIES

Registration/Processing Fees:

Annual Fall Processing Fee for Continuing Students is \$200 for the first child and \$150 for the second child in the same family and is required at the time a child is accepted into the school program. Annual Fall Processing Fee for New Students is \$250 for the first child and \$200 for the second child in the same family. Processing and Materials Fee for Kindergarten is \$300 per child. Our Summer Processing Fee is a separate fee of \$125 per child and \$100 for second child. *All Processing Fees Are Non-Refundable.* Mission Lutheran Church Members receive a 5% discount on tuition.

Payment Procedure:

Tuition payments are due on the first of each month. Please bring all monies for tuition to the school office. A receipt will be given only upon request. The school tuition is a yearly rate divided into ten equal payments (September–June). There are no tuition adjustments for holidays and vacations as they are already removed from the yearly rate. A 10% discount will be given on the lower tuition for the second child in the same family when attending together. A late fee of \$20.00 will be charged for any tuition paid after the 10th of the month. Failure to pay tuition for a one-month period without explanation will result in termination from the program.

The first tuition installment was due and payable June 1, 2021, or upon enrollment, if school enrollment occurred after that date. This installment is applied to the June 2022 tuition.

Returned Check Fee:

A check returned for non-payment will result in a \$25.00 charge. Payment by money order or cash will be requested if checks are returned for two consecutive payments.

Withdrawal Notice and Reinstatement Fee:

A 30-day written notice must be given to the school if it is necessary to withdraw a child from the program. The last month's tuition will be taken out of the June 2022 installment. In most cases, it is refundable, with a thirty-day written notice of withdrawal and the class vacancy filled before January 1, 2022. In addition, those withdrawing after January 2022 or those not giving a thirty-day written notice, will forfeit any refund or credit of the first installment.

A month's tuition will be collected if a child is withdrawn without prior notice. Children who are absent for four consecutive weeks *without* any school contact will be dropped from the program and their space will be filled. Families wishing to withdraw a child for any length of time (week, month, etc.) but plan to return cannot utilize their June prepayment for the time away. You are required to continue to pay for tuition to hold your classroom space.

TUITION RATES

September 2021 - JUNE 2022

<u>KINDERGARTEN PROGRAM</u>	<u>Monthly Rates</u>
(M-F) 8:30am - 2:30pm	\$845
(M-F) Full Day	\$1060

TK/PRE-K/ PRESCHOOL:

<u>FULL DAY PROGRAM</u>	<u>Monthly Rates</u>	<u>Hours</u>
5 days per week (M-F)	\$1055	8:00 am - 5:00 pm
3 days per week (M/W/F)	\$735	"
2 days per week (T/TH)	\$535	"

<u>HALF DAY PROGRAM (AM)</u>	<u>Monthly Rates</u>	<u>Hours</u>
5 days per week (M-F)	\$730	8:30 am - 11:30 am
3 days per week (M/W/F)	\$485	"
2 days per week (T/TH) Preschool	\$345	"

<u>AFTERNOON PROGRAM (PM)</u>	<u>Monthly Rates</u>	<u>Hours</u>
3 days per week (T/W/TH) Pre-K, TK	\$485	12:30 pm - 3:30 pm

<u>EXTRA HOUR PROGRAM</u>	<u>Hourly Rates</u>	<u>Hours</u>
*** Not Offered at this time		

PROCESSING FEES (non-refundable)

Annual Processing Fee for New Students	\$250.00 1 st child, \$200.00 2 nd child
Annual Processing Fee for Continuing Students	\$200.00 1 st child, \$150.00 2 nd child
Kindergarten Chancy-Bruce / Application Fee	\$55.00
Kindergarten Processing/Materials Fee	\$300.00
Summer Fee	\$125.00 1 st child, \$100.00 2 nd child

LATE & RETURN CHECK FEES

Late Fee	\$20.00
Returned Check	\$25.00
Changing Classroom, Days or Times	\$25.00

Tuition is due on the first of each month. There are no tuition adjustments for school holidays and vacations. Tuition is a yearly rate divided into ten equal payments. A 10% discount is given on the lower tuition for the second child in the same family. Church members receive a 5% discount on tuition.

CURRICULUM / CHAPEL THEMES

Our curriculum reflects our beliefs and truths of how children grow. We offer hands on experience daily in small and large motor activities. Also included are activities to enhance socialization, dramatic play, math, science, and reading readiness. Each teacher prepares curriculum for their classroom. The curriculum or lesson plan is a guide for the teachers and is based on a weekly or monthly theme. The lesson plans will be posted on their outside bulletin boards. Monthly newsletters and calendars will be available on our website, and monthly scripture cards will be available in the office on the first of every month.

CURRICULUM THEMES

August/September	Getting Acquainted / Healthy Habits / God Made Me Special / My Family & Pets / Community Helpers Keep Us Safe
October	Colors & Shapes / Letters & Numbers / Favorite Authors / Farm & Pumpkins
November	Fall Fun Apples / Fall Fun Woodland Animals / Thankful Nation of MANY / Preparing for Jesus "Advent"
December	Preparing for Jesus "Advent" / Christmas Traditions / Jesus is the Reason
January	Winter Wonderful / My 5 Senses (2) / Healthy Me
February	Fruits of the Spirit / Friendship / Be My Valentine / Rhyme Time / Space
March	Space / Life Cycles / All of God's Creatures / Rainforest / Dino's & Reptiles
April	Easter Story / Week of the Young Child / Spring Planting
May	Mothers Are Special / Walking with Jesus / Oceans of Fun (2) / Celebrating Our Dad's
June	Oh the Places You'll Go / Celebrating Our Year

CHAPEL THEMES & SCRIPTURE

September	The Bible is God's Special Book: "God is Love." John 4:7
October	God Made Everything: "God made Heaven and Earth." Genesis 1:1
November	Thank You Lord: "Give thanks to the Lord for He is good." Psalm 107:1
December	Jesus is God's Gift: "God loves me and sent His only Son." John 3:16
January	Faithful Servants of the Bible: "I am with you always." Matthew 28:20
February	Lessons of Trust: "Trust in the Lord with all your heart." Proverbs 3:5
March	Jesus Performs Miracles: "The Lord is good to all." Psalm 145:9
April	Jesus is Alive Today: "Love one another like Jesus loves you." John 13:34
May	Talking with Jesus: "Be joyful and pray always." Thessalonians 5:16-17
June	Sharing the Good News: "You are the light of the World." Matthew 5:14

POLICIES AND PROCEDURES

ADMISSION:

Mission Lutheran operates on a non-discriminatory basis, where all children are welcome without regard to race, religion, or national origin, keeping in mind the inclusion of children with special needs. Enrollment is open to children 2 years 9 months through 6 years 11 months and must be potty-trained prior to attending school. Our program begins August 30th, 2021; hence, requirements must be met by the first day of school. Potty training needs to be completed by August 1st or before. All immunizations required by the State of California must be up to date including a T.B. test. Children with special needs will be observed in a classroom setting for a given amount of time to determine the appropriateness of our program to meet the child's needs. Mission Lutheran Church members, current families and returning families, receive priority registration.

ARRIVAL:

For FULL DAY students, school opens at 8:00am. For HALF DAY students, school begins at 8:30am for morning classes and 12:30pm for afternoon classes. Upon arrival, each child will have their temperature taken, read, and logged, along with a visual health check before they enter their classroom. HALF DAY STUDENTS, please arrive at school with your child at least 10 minutes early. This will give you and your child a few minutes to interact with his/her teacher before class/chapel begins along with completing the arrival procedures. We want your child's experience to be a positive one. Arriving late is stressful for your child, is disruptive to the class, and deprives your child of the "whole" experience.

ATTENDANCE:

Please notify the school if your child is going to be absent for any reason. We appreciate knowing whether your child is sick or absent for another explanation. Notify us **immediately** if your child has a contagious disease {Covid-19, Chicken Pox, Measles, Head Lice, 5th Disease, Hand Foot Mouth}. We need to inform the parents of other children who may have been exposed. Your child will not be identified. Children who are absent for four consecutive weeks *without* any school contact will be dropped from the program and their space will be filled. *A 30-day written notice must be given to the school if it is necessary to withdraw a child from the program.*

WHEN TO KEEP YOUR CHILD HOME: It is our intention to keep the school environment as healthy as possible and, therefore, we have established the following guidelines:

PLEASE KEEP YOUR CHILD AT HOME IF HE/SHE EXHIBITS:

- Elevated temperature
- Fussy, cranky or tired
- Flushed Cheeks
- Reddened eyes, sore throat, headache, or abdominal pain
- Coughing (wet productive cough)
- Nits or head lice
- Rash
- Discharge from eyes (i.e. pink eye / conjunctivitis)
- Symptoms of possible communicable disease

If we observe any of these symptoms, your child will be isolated, and you will be notified. Please have your child picked up within 30 minutes. It is imperative that each family keep their emergency contact list updated and on file in the office. Children may only return to school if they are symptom free for 24-hours without fever reducing medication. Those underlined symptoms above will require a Doctor's note to return after a 24-hour period if they are symptom free. Upon returning to school, children must first check in with the school office for a health check. During this pandemic we need to be notified if any **immediate family member** is currently exhibiting any Covid-19 symptoms (temperature of 100.4 or greater, cough, shortness of breath/difficulty breathing, loss of taste/smell etc.) - or has been exposed to the Covid-19 virus. A 10-day "stay at home" order from symptom onset is **mandatory**.

BIRTHDAYS:

Birthdays are special days at school. We will celebrate your child in class with a birthday crown and song.

CAMPUS RULES AND GUIDELINES:

The sanctuary, parking lots, slopes and hillsides are OFF LIMITS to students. **The courtyard is to be used for checking in and out your child from school:** running, biking, skating, walking on benches and hanging from trees and railings is NOT permitted. Parents or caregivers who are dropping students off or picking up are required to wear a mask on campus if unvaccinated and may not gather together at this time. Safety of our children is our #1 priority.

CHAPEL:

Time is set aside for chapel/praise at the beginning of each day. It is a special time for our staff and the children to share in prayer, song, and Bible stories. Chapel will be in each individual classroom this Fall. We are hopeful we will be able to have chapel in the sanctuary soon!

CLOSED CAMPUS:

Mission Lutheran School is a closed campus. Campus is open only during drop-off and pick-up times. If you are arriving to school late or picking up your child early, you will need to check in with the school office. Classrooms are closed to parents and visitors this Fall.

DISCIPLINE:

When a child is disruptive or causing a problem, they will be redirected. If more encouragement is needed, a time away from the group will be given. As childcare providers, we are a mandated agency for reporting any suspected child abuse.

DRESS:

School is fun and often messy! Children should wear WASHABLE PLAYCLOTHES that will not inhibit play. Each child needs to bring an extra set of clothes in a zip lock bag. All items brought to school need to be labeled with your child's name. Open-toed shoes, sandals, and cowboy boots are not allowed. Rubber soled shoes are the safest. We love velcro fasteners!

EMERGENCY AND DISASTER READINESS:

All children will be provided emergency supplies at no cost this year, put together by the school in case it is needed in an emergency. The school does monthly fire and earthquake drills and an annual lock down drill. All staff members are CPR, First Aid, and Health & Safety certified.

ENRICHMENT PROGRAMS: We are unfortunately not offering Enrichment Programs at this time.

EXTRA HOUR COUPONS: MLS is unfortunately not offering Extra Hour/Lunch Bunch at this time

LATE PICK UP:

The school opens at 8:00am and closes at 5:00pm sharp. Half-Day students should be picked up by 11:30am (am classes), 3:30pm (pm classes), 2:30pm (Kindergarten) or 4:55pm (Full-Day), whichever hour applies. A late fee of \$1.00 will be charged for each minute after the assigned pick-up time. **It is imperative that each family keep their emergency contact list updated and on file in the office in case of emergencies.**

LUNCH:

Full-Day children will need to bring their lunch, water and TWO snacks from home. Please provide nutritional snacks and lunch. Please omit sweets, soda, items that contain peanuts or peanut products or items that need to be refrigerated or heated-up. Lunch is from 11:30am to 12:30pm.

MEDICATION POLICY:

Only PRESCRIPTION medication will be given to a child during school hours. Written instructions must be on the bottle along with the child's name. This includes the use of Epi Pens. We require a consent form filled out with written instructions and a parent's signature before we can dispense the medication. Forms are in the office. Please put the completed form and medication in a plastic bag (provided) and give it to the school office. We also appreciate knowing if your child is on medication since behavior may be affected.

OUCH REPORT:

Minor injuries sustained at school will be handled by the school staff. The teacher or assistant will fill out an "Ouch Report" explaining what happened and what treatment the child received. ***In the event of a serious injury or illness, the parent will be notified immediately.*** If the parent cannot be reached, the Director will determine the next step depending on the circumstances and the seriousness of the situation. The Director may do one or more of the following:

1. Contact the person authorized by the parent on the Emergency Card.
2. Contact the doctor or dentist authorized by the parent on the Emergency Card.
3. Call emergency rescue service.

PARENT CONFERENCES:

Parent Conferences are available to discuss results of our developmental assessments each year. All parents are welcome to make an appointment with their child's teacher, mentor teacher, or the director at any time to discuss any concerns. We request that you address your concerns without your child present.

PLAYGROUND SAFETY:

Each classroom has a specific time for recess and use of the playground. The playground is sanitized after each classroom use. The safety of our children is our highest priority.

REST TIME:

Kindergarten students are required to have a 20-30 min rest period in the afternoon. Please bring a **light blanket** and **travel size pillow** to rest with that will fit in their personal cubby. All **Full Day Students** are also required to have a rest time. Rest time is between 12:30pm and 2:30pm at which time children are read stories, soft music is played, and children practice quiet yoga stretches. Nappers need to bring a **crib-size sheet, travel pillow & blanket & extra set of clothes** from home. (Please **label** all items). A nap-sack will be provided to hold all bedding. Items are required to go home at the end of each week (Thursday/Friday) to be laundered and then returned at the beginning of the following week (Monday/Tuesday).

SHARE DAY:

Each class will have their own share day schedule. Your child's teacher will inform you of your child's day. Sharing is important to the children, and we ask that the items brought pertain to the theme of the week. We ask that toys be brought **ONLY** on share days. **NO PRETEND WEAPONS OF ANY KIND PLEASE.**

SIGN IN AND OUT:

California State Law requires that your child be signed in and out each day with the following information:

*Time of day and *Signature (first and last) of guardian or authorized persons (must be 18). We have partnered with PROCARE CONNECT. They are the leader in the childcare management field and their program and application allows Mission Lutheran to implement a "Touch Free" sign-in procedure when dropping off and picking up your child(ren). **IMPORTANT:** If there is anyone else who will be dropping off or picking up your child from school this Fall, parents must submit these persons and email addresses to the school via email so they can be invited to set up their own account. Anyone on your Emergency Card will be automatically invited and added the same way. At the check-in/out tables this Fall we will have a QR code for you to scan and then you will sign-in/out on your phone with your finger.

SNACKS:

Please provide your child with one healthy snack and water each day. Full day students provide **TWO** healthy snacks, water, and a nutritional lunch each day. We implement a "no sugar" policy as often as possible.

TERMINATION:

Mission Lutheran School reserves the right to terminate a child's enrollment at any time, for any reason.

TOTILET TRAINED:

Our license requires all students to be fully toilet trained before they enter school (by August 1st). Parents will be called when there is a B.M. accident and are required to come to school to change your child. Frequent potty accidents will be discussed in a conference with the parents, teacher, and director in attendance. A plan of action will determine the next steps taken. Pull-ups are not allowed.

VOLUNTEERS:

Mission Lutheran School classrooms are unfortunately closed to parents and visitors until further notice.

YOU OUGHT TO KNOW:

These reports are filled out by staff when an "out of ordinary" behavior is exhibited from a student. These reports are to inform the parent of an "unusual behavior" and what action(s) was taken. These behaviors can be, but not limited to excessive crying, a conflict with a peer, sleepy, or just "out of sorts."

LET'S TALK:

It is our belief that communication is vital for your child's success here at M.L.S. You are encouraged to take your concerns, comments, questions and/or ideas to your child's teacher, or Ms. Cathy, the School Director, at any time. We feel truly blessed to be a part of your family's life. Thank you for selecting our school and sharing with us your most precious gift.

SCHOOL CALENDAR

2021-2022

Date	Event	Day & Time	
Aug 27 th	Meet & Greet	Friday 10:30am-11:30am	Classroom/Courtyard
Aug 30 th /31 st	First Days of School	Monday & Tuesday	
Sept 6 th	Labor Day (School Closed)	Monday	SCHOOL CLOSED
Sept 16 th / 17 th	Volunteer Information Meeting	Thurs 10:30am / Fri 10:30am	In-Person Courtyard / Zoom
Sept 29 th	Family Fellowship Day	Wednesday	TBD
Oct 6 th / 7 th	School Pictures	Wed 9am /Thurs 9am & 1pm	Mission Hall B
Oct 13 th	Mom's Night Out	Wednesday	TBD
Oct 18 th – 21 st	Book Fair	Monday – Thursday 8:00am – 4pm	Mission Hall B
Oct 21 st	PJ Story Night	Thursday 6:30-7:30pm	Zoom
Oct 25 th - Nov 19 th	Monarch Fundraiser		Classrooms/Courtyard
Oct 25 th - 29 th	Pumpkin Patch	All Week	Backyard
Oct 27 th /28 th	Farm Day Parade	Wednesday & Thursday	Courtyard
Nov 5 th	Photo Fundraiser	Friday	L.N. Regional Park
Nov 11 th	Veterans' Day (School Closed)	Thursday	SCHOOL CLOSED
Nov 17 th /18 th	A Celebration of Thanks & Giving	Wednesday & Thursday	Courtyard
Nov 22 nd – 26 th	Thanksgiving Holiday Recess (School Closed)	All Week	SCHOOL CLOSED
Dec 9 th & 10 th	Christmas Celebration	Thurs 10:45/2:45pm & Fri 10:45am	Sanctuary
Dec 20 th – Dec 31 st	Christmas Break (School Closed)	All Week	SCHOOL CLOSED
Jan 5 th & 6 th	Chancy & Bruce Kindergarten & 1 st grade Assessments	Wednesday & Thursday 9am -12pm	Mission Hall B
Jan 12 th & 13 th	Sensory Screening	Wednesday & Thursday	Youth Room
Jan 17 th	Martin Luther King Jr. (School Closed)	Monday	SCHOOL CLOSED
Jan 18 th	Staff In-Service (School Closed)	Tuesday	SCHOOL CLOSED
Jan 19 th	Chancy & Bruce – Parent Workshop	Wednesday 6:30pm	Zoom
Jan 20 th	Kindergarten Conferences	Thursday	Fireside Room
Jan 24 th	Registration Packets out	Monday	
Jan 24 th & 28 th	Parent/Teacher Conferences (Pre-K & TK only)	Monday & Friday	Fireside Rm/Zoom
Jan 26 th	Family Fellowship	Wednesday	TBD
Jan 28 th	Kindergarten Round-Up	Friday 10:30am – 11:30am	Kindergarten Room
Feb 4 th	Registration Packets Due Back	Friday	School Office
Feb 14 th & 15 th	Valentine Parties	Monday/Tuesday	Classrooms
Feb 18 th & 21 st	Presidents' Birthdays (School Closed)	Friday & Monday	SCHOOL CLOSED
Feb 15 th – 21 st	Fall 2022 Open Registration Begins – New Families	Call for Details	School Office
Feb 22 nd	Lottery for New Families	Tuesday 9:00am	School Office
Feb 23 rd	Mom's Night Out	Wednesday 6:30pm	TBD
March 14 th	Staff In-Service (School Closed)	Monday	SCHOOL CLOSED
March 21 st – 25 th	Staff Appreciation Week	All Week	
March 30 th & 31 st	Lizard Wizard	Wednesday/Thursday	Courtyard
April 4 th – 8 th	Spring Break (School Closed)	Monday – Friday	SCHOOL CLOSED
April 15 th	Good Friday (School Closed)	Friday	SCHOOL CLOSED
April 18 th – 22 nd	Week of the Young Child	Special events all week	
April 21 st & 22 nd	Spring Sing	Thursday 11am & 2:45pm /Friday 11am	Sanctuary
May 3 rd & 4 th	Mother's Day Teas	Tuesday/Wednesday	Courtyard
May 5 th	National Day of Prayer – Wear red, white & blue	Thursday 8:30am & 12:30pm	Sanctuary/Courtyard
May 16 th	Family Fellowship	Monday	TBD
May 26 th	Jana Alayra Concert	Thursday 10:30am	Sanctuary
May 30 th	Memorial Day (School Closed)	Monday	SCHOOL CLOSED
June 1 st & 2 nd	Dad's & Donuts	Wednesday/Thursday	Courtyard
June 3 rd	Raffle Basket Drawing	Friday	Courtyard
June 10 th	Kindergarten Graduation	Friday – Time: TBD	Sanctuary
June 13 th /14 th	Last Days of Instruction	Monday/Tuesday	
June 20 th – 24 th	School Closed	All Week	SCHOOL CLOSED
June 27 th – August 5 th	Summer Camp 2022 @ MLS	6 Weeks	

*All Dates and times subject to change and Available on our website

Plan Ahead